

CARPENTERS TRAINING COMMITTEE FOR NORTHERN CALIFORNIA (CTCNC)

**Pile Driver Apprenticeship Instructor Job Description,
Qualifications, Requirements, and Desired Abilities**

POSITION TITLE: Pile Driver Apprenticeship Instructor

JOB DESCRIPTION: Under the direction of a CTCNC District Coordinator

- Utilize the policies and practices of the Carpenters Training Committee for Northern California (CTCNC) to instruct apprentices in an assigned, prescribed curriculum, consisting of manipulative and classroom instruction, using objective-based instructional methods.
- Adapt appropriate methods and devices of teaching to meet the needs of apprentices consistent with prescribed curriculum. Provide and guide apprentices through all written curriculum materials.
- Understand and abide by instructional facility rules and regulations of the local educational agency (LEA) of jurisdiction.
- Maintain, emphasize, and enforce safe working conditions and practices.
- Maintain required attendance and evaluative records of apprentices and other related instructional support materials as required.
- Respect the right of apprentices to respond to issues and matters relevant to course material and instructional methods while maintaining control of class direction toward achievement of course goals and objectives.
- Maintain appropriate apprentice conduct, discipline, and proper management of facilities, tools, and equipment.
- Maintain and update professional knowledge and skills as a tradesperson and Apprenticeship Instructor.

QUALIFICATIONS & REQUIREMENTS:

Education Qualification

- You must possess a High School Diploma, a GED, or an equivalent.

Trade Experience Qualification

You must have seven (7) years of verifiable employment in a UBC trade as a Journey person under an appropriate United Brotherhood of Carpenters (UBC) recognized Collective Bargaining Agreement. Four (4) successful years in an approved Joint Labor-Management Carpentry Apprenticeship Program will be acceptable in lieu of four (4) years of Journey level experience.

A minimum of seven (7) years of above-described trade experience must have occurred in the last ten (10) years.

Teaching Credential Requirement

Although a teaching credential is not required at the time of hire, you must agree to pursue and complete all CTCNC teaching credential requirements within two (2) years from date of hire.

ADDITIONAL DESIRED ABILITIES:

- Exceptional knowledge of the Pile Driving Craft
- Leadership qualities necessary to instruct, motivate, and inspire apprentices
- Good verbal and communication abilities
- Teaching experience is welcome
- Bilingual skills are welcome

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PILE DRIVER APPRENTICESHIP INSTRUCTOR APPLICATION PROCEDURE

Before you consider applying for this position, please review the "Pile Driver Apprenticeship Instructor Job Description, Qualifications & Requirements, and Additional Desired Abilities". If you believe you would be a good candidate for a Pile Driver Apprenticeship Instructor, and you are able to meet the qualifications and requirements, we invite you to make application.

Pile Driver Apprenticeship Instructor Wage Rates & Benefits:

Pile Driver Apprenticeship Instructor wages and benefits are based on the applicable foreman wage rate and fringe benefits contained in the Pile Drivers Master Agreement.

Pile Driver Apprenticeship Instructor Placement:

Since Pile Driver Apprentices receive all training at our Pleasanton Training Center, this position is similarly located.

How To Make Application for a Pile Driver Apprenticeship Instructor Position:

Please submit the following two (2) application documents no later than **Friday, April 9, 2010**. Documents postmarked after April 9, 2010 will not be considered.

1. Please submit a one (1) page resume (printed on both sides is ok) that includes the following information in this order please:
 - Current contact information (ie. Name, UBC Member ID#, Local Union #, Address, and Phone #'s)
 - Educational background
 - Summarized work history
 - Personal references you would care to include
2. A current Department of Motor Vehicles printout of your driving record. You can get this printout from any DMV office for about \$5.00 (five dollars).

What You Can Expect Next:

Following the period of application, you will be contacted by mail indicating whether or not you have qualified.

If you have qualified, and prior to being invited to interview, you will be required to sign a "Certificate of Non-Disqualification" statement acknowledging that, within the past thirteen (13) years, you have not been convicted of a felony, or imprisoned for any listed offenses. These documents will be mailed to qualifying applicants with additional instructions.

Return Application Documents To:

**Pile Driver Apprentice Instructor Selection Committee
Carpenters Training Center
2350 Santa Rita Road
Pleasanton, CA 94566**